

# EXCEPTIONAL ENERGY STAGE RESERVATION FORM

Please return this form to: Camille Pieron at [cpieron@wlpga.org](mailto:cpieron@wlpga.org)

## **A** PURPOSE

In a dedicated space in the middle of the exhibition area of the 2015 AEGPL Congress, you will be able to showcase new projects, technologies, products or services during a 20 minute presentation to visitors and delegate. You will enjoy high-quality exchanges in this privileged environment dedicated to your company for half an hour.

The package includes: a screen, wireless microphones, sound system and standard IT/organisational support.

The Exceptional Energy stage is promoted alongside the Congress organisation: publications of the schedule on main brochures, the event website, throughout newsletters and the event mobile app. The experience is pushed onsite, announced in the exhibition hall through the loudspeaker, by the app pushes to all devices and indicated with signage.

**Please note: AEGPL cannot guarantee an audience for your specific presentation – so we strongly recommend you invite potential clients and customers to be there!**

## **B** TIME SLOTS

Please tick your preferred slot:

Wednesday 20<sup>th</sup> May 2015:

- Coffee Break:** 10:45-11:15am (Slot 1) FAS Flüssiggas-Anlagen Gmbh  
 **Lunch:** 1:15-1:45pm (Slot 2)  
1:45-2:15pm (Slot 3) RegO Gmbh  
 **Coffee Break:** 3:45-3:15pm (Slot 4) Primagas Energie Gmbh

Thursday 21<sup>st</sup> May 2015:

- Coffee Break:** 10:15-10:45am (Slot 5) Kosan Crisplant  
 **Lunch:** 12:45-1:15pm (Slot 6) Alfons Haar Maschinenbau  
1:15-1:45pm (Slot 7)

\* **Notes:** The schedule above includes IT set-up/preparation time  
Reservations will be processed on a first-come-first-served basis  
We reserve the right to modify the time slots in order to be consistent with the event programme

## **C** REGISTRATION

Please complete this form in capital letters

■ Exhibitor + booth number \_\_\_\_\_

Title: \_\_\_\_\_ First Name: \_\_\_\_\_ Family Name: \_\_\_\_\_

Company/Organisation: \_\_\_\_\_

Business Position: \_\_\_\_\_

Company Address: \_\_\_\_\_ Postal Code: \_\_\_\_\_

City: \_\_\_\_\_ Country: \_\_\_\_\_ Email: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Intracommunity VAT Number: \_\_\_\_\_



## PAYMENT

Registration/Reservation Fees: 900€ VAT Excluded<sup>1</sup>

**TOTAL AMOUNT DUE VAT EXCLUDED** .....€

VAT (Rate of 19%) .....€

**TOTAL AMOUNT DUE VAT INCLUDED** .....€

**Payment of the 50% deposit must be made immediately by either:**

■ **Credit Card: VISA / MASTERCARD / AMERICAN EXPRESS** (no other cards accepted)

I authorise the Organising Secretariat to debit my card for the amount due in Euros indicated here above.

Number: | | | | | | | | | | | | | | | | | | | | | | | | |

Expiry date (MM/AA): | | | | | / | | | | | Card Verification Code: | | | | | | | | |  
(3 last digits on the back of Visa/MasterCard, 4 last digits on the front of AMEX)

Cardholder name and signature: \_\_\_\_\_

■ **Bank Transfer in Euros made to 2015 AEGPL Congress C/O MCI France**

(Please reference your company name and the reason for your payment on your Bank Transfer order form)

Agency: CREDIT LYONNAIS - Direction Entreprise - 19 boulevard des Italiens - 75002 Paris - Bank Code: 30002 – Sort Code:

05666 – Account number: 000 006 0490 S - KEY: 87 - IBAN: FR05 3000 2056 6600 0006 0490 S87 - BIC: CRLYFRPPXXX

Please note that any bank charges will be at your expense.

**EXCEPTIONAL ENERGY STAGE CANCELLATION POLICY:** Cancellations must be notified in writing (by mail or fax but NOT by email) to the Organising Secretariat and are subject to the following conditions:

- For cancellations received up to 13<sup>th</sup> February 2015, 25% of the agreed amount due will be withheld for administrative fee.
- For cancellations received between 13<sup>th</sup> February and 17<sup>th</sup> April 2015, 50% of the agreed amount due will be withheld for administrative fee.
- For cancellations received from 17<sup>th</sup> April 2015, no refunds will be issued.
- No fees refunds will be issued for cancellation or no-show due to failure to obtain a visa.

**Upon receipt of this form, an invoice will be sent to you for the 50% deposit with the balance due by 17<sup>th</sup> April 2015.**

**NAME** (*capital letter*): \_\_\_\_\_ **Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

I hereby accept all exceptional energy stage reservation conditions and agree to proceed to the payment corresponding to my request.

**Please add your company stamp**

<sup>1</sup> **VALUE ADDED TAX (VAT):** According to the European Tax Legislation, organisers of international exhibition and service companies have to invoice all services with 19% German Value Added Tax (as per January 2015). Foreign companies (EU or non EU) are, under certain conditions, entitled to an exemption of VAT. Please contact the organising secretariat at [exhibition@aeapl2015.com](mailto:exhibition@aeapl2015.com) for more details.